

# ORDINANCE 2011 - 1

An Ordinance establishing fee schedule for Grant County Health District.  
BE IT ORDAINED BY THE BOARD OF HEALTH OF GRANT COUNTY, the following  
fee schedule is adopted and established for the Grant County Health District

## CLASS A. ADMINISTRATIVE SERVICES

A-1	Bad Check Charge	\$ 35.00
A-2	Administrative Hearing	Billed at actual cost
A-3	Lamination (per sheet)	\$ 2.00
A-4	Copy Fee (No charge for record research)	.15 per page billed after the first 6 pages
A-5	Staff time for extensive copying	≥ 15 minutes \$20/hr (billed in quarterly increments)
A-6	(Records) Extensive postage, delivery & other fees (Fees do not apply to health information released for public health purposes)	Current cost if > \$1

## CLASS E. ENVIRONMENTAL HEALTH SERVICES

**\*\*WHEN A BUSINESS IS CHANGING CLASSIFICATIONS WITHIN THE SAME YEAR, CHARGE THE  
DIFFERENCE BETWEEN THE 2 CLASSIFICATIONS**

E-50	Hourly Sanitarian Rate	\$75/hour
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## FOOD PROTECTION PROGRAM -

E-100	Food Worker's Permit, including food education	State Fee
E-101	Food Worker's Permit (Duplicate)	Half of State Fee
E-102	Advanced Food training- 4 hrs class	\$ 15.00
E-103	Temporary food service permit exemption	\$ 10.00
E-104	Food Worker's Permit Group-(20 people minimum)	\$ 200.00 plus \$10.00 each additional person
E-105	Food Service Permit (Includes first re-inspection)	
	Complex	\$ 465.00
	Simple	\$ 315.00
	Limited	\$ 60.00
E-106	Food Service Permit with Lounge - Addl.	\$ 90.00
E-107	Catering Permit	\$ 140.00
E-108	Mobile Food Permit (Non-Potentially Hazardous Food)	\$ 90.00
E-109	Mobile Food Permit (Potentially Hazardous Food)	\$ 415.00

	(Pre-packaged Potentially Hazardous Food) <b>Push Cart</b>	\$ 140.00 <b>150.00</b>
E-110	Pre-opening Inspection for new establishment	1/2 the annual fee
E-111	Temporary Food Permit-Commercial Food Vendor <b>(Up to 4 consecutive days)</b>	
	High Risk Foods	\$ 75.00
	Moderate Risk	\$ 50.00
	Low Risk	\$ 25.00
	1 Week	
	High Risk Foods	\$ 100.00
	Moderate Risk	\$ 70.00
	Low Risk	\$ 40.00
E-112	Temporary Food Permit applied < 5 working days before event	Double Fee
E-113	Temporary Food Permit-Non Profit Organization, and Licensed Caterer providing Temporary Food <b>(Up to 4 consecutive days)</b>	
	High Risk Food	\$ 37.50
	Moderate Risk	\$ 25.00
	Low Risk	\$ 12.50
E-114	Temporary Food Permit for Non-Profit Organization/Licensed Caterer 7 Days	1/2 Fee of Commercial
E-115	Annual Non-Profit Organization Temporary Food Permit	
	High Risk Foods	\$ 100.00
	Moderate Risk Foods	\$ 70.00
	Low Risk Foods	\$ 40.00
E-116	Bed and Breakfast Permit	\$ 195.00
E-117	Grocery with pre-packaged potentially hazardous cold holding	\$185
E-118	Grocery with Food Service - Additional	\$ 195.00
E-119	Grocery with Bakery, Meat Cutting, Produce - Each Addtl.	\$ 105.00
E-120	Grocery with Limited Food Service, Bulk Food - Each Addl.	\$ 45.00
E-121	Vending Machines - Potentially Hazardous Foods	\$ 45.00
		(Per machine)
E-122	Food Service (Large, 3000 + Capacity) 4 or more concessions (First 4 hrs.-addtl. @\$65/hr)	Contract with Negotiated Rates
E-123	Meat or Fish Market	\$ 145.00
E-124	Bakery	
	a. Bakery Only	\$ 145.00
	b. Itinerant/Commercial Bake Sales	\$55/year
E-125	Roadside Fruit and Vegetable Stand with Limited Food Service	\$ 90.00
E-126	Winery/Tavern with Limited Food Service (fully cooked pre-packaged food)	\$ 150.00

E-127	Espresso Stand - No Food Service or Limited Food Service	\$ 150.00
E-128	Food Demonstration Permit	<b>\$ 10.00/day</b>
E-129	Senior Center	\$ 65.00
E-130	Replacement Plaque for food permit	\$ 10.00
E-131	Thermometers/Handwashing spigots	Cost + 10%
E-132	Architectural Plan Review Fee Restaurant (2 hours)	1/2 the annual fee \$75/hr. each addtl. Hour
	Existing Owner - Field Plan Review	1/4 annual fee
	New Owner - Menu Review	1/4 annual fee
	New Owner - Structure/equipment review	1/4 annual fee
E-133	Copy of Washington State Food Code (2nd copy and thereafter)	\$ 2.00
E-134	Commissary Permit	
	Storage and dish washing	\$ 100.00
	Food preparation	\$ 200.00

**ON-SITE SEWAGE PROGRAM**

E-200	On-Site Sewage Permit (valid for one year)	\$ 310.00
	> or = to 1000 gal/day sewage flow (up to 2 inspections)	\$ 440.00
	> or = to 2000 gal/day sewage flow (up to 3 inspections)	\$ 565.00
	Each Additional installation inspection	\$ 115.00
E-201	Soil Certification (Test Hole or Soil File Review)	No Charge
	Soil Certification (Soil File Review)	
	(Soil Conditions Adequately Documented in Pre-Existing GCHD File)	
E-202	Site Registration/Test Hole(s) necessary when soil conditions are not adequately previously documented	\$ 390.00
E-203	Alteration Permit (Soil Certification Required)	\$ 280.00
	Alteration Permit (Soil Certification by soil file review or test hole process required)	
E-204	Repair Permit-Business <10 employees, residence < 9 bedrooms, no food service	\$ 85.00
	business >10 employees, residence >9 bedrooms, food service	\$ 310.00
E-205	On-site Sewage Permit Renewal or Design Modification	\$ 145.00
E-206	Sewage System Evaluation	\$ 110.00
E-207	Existing Sewer System/Water Availability Evaluation	\$ 170.00
E-208	Variance/Waiver/Exemption	\$ 145.00
E-209	Septic Tank Installer or Pumper Certificate	\$ 215.00
	(Installer Exam Required Except when Certified in another County within Washington State)	
E-210	Septic Tank Installer or Pumper Certificate Renewal	\$ 105.00
	Each additional vehicle	\$ 80.00
E-211	Installer Exam	\$ 90.00

E-212	Privy Permit	\$	145.00
	Septic System Maintenance Certificate (exam required)	\$	65.00
E-213	Copy of WAC 246-272A - Sewage Regulations	\$	5.00
	Installer Application Study Packet		
	Compact Disk	\$	5.00
	Paper Packet	\$	20.00

**WATER PROGRAM**

E-300	Water Availability Review or Service Area Review	\$	100.00
	Political Subdivisions	\$	<b>100.00</b>
E-301	Water System Evaluation (Including VA/FHA Loan Certification) (Bacteriological samples) (Additional bacteriological water samples \$50.00 each)	\$	155.00
E-302	Certification-Both Water and On-site Sewage Disposal System (Including VA/FHA) (Bacteriological samples)	\$	185.00
			<b>(\$210.00 w/Nitrate Sample)</b>
E-303	Water Samples (Bacteriological Sample) Including Lab Fee and Postage	\$	80.00
			<b>(\$105.00 w/Nitrate Sample)</b>
E-304	Group B Water System Approval	\$	380.00
	Political Subdivisions	\$	<b>380.00</b>
	Provisional Group B water system approval	\$	190.00
E-305	Well site Inspection	\$	165.00
E-306	Group B Water System Application		
	Compact Disk	\$	5.00
	Paper Packet	\$	20.00

**SOLID WASTE PROGRAM**

E-400	Permit for Landfill Site	\$	1,655.00
E-401	Permit for Dropbox Site	\$	100.00
E-402	Permit for Demolition Landfill or Transfer Station or pile storage permit (€ (10 hr)	\$	750.00
E-403	Permit for Land Application of Agricultural Waste (10 Hrs.) (Originating both in and out of Grant Co.)	\$	750.00
E-404	Annual Permit Fee for Composting Facility or Pile Storage Permit (10hr)	\$	750.00
E-405	Permit for Closed Landfill (10 Hrs.)	\$	750.00
E-406	Site Evaluation for Land Application of Agriculture/ Agricultural Wastes \$75/hr. with a minimum of 4 hrs. Solid waste permit application review fee	\$	300.00
			1/2 annual permit fee

E-407	Fee for Agriculture/Agricultural Industrial Wastes Utilization Permit Services in excess of allotted time	\$ 75.00/hr
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**WATER RECREATION PROGRAM**

E-450	Permit for Pool or Spa	
	Seasonal Permit	\$ 345.00
	Annual Permit	\$ 420.00
E-451	Cost for each additional Pool or Spa	Same Enclosure \$ 80.00
	Multiple Pool Enclosures at same location, Same ownership	15% Reduction
E-452	Pre-opening	<u>Half Normal Permit Fee</u>

**SCHOOL PROGRAM**

E-500	School Kitchen	\$ 315.00
E-501	Satellite Kitchen	\$ 160.00
E-502	Architectural Plan Review Fee Schools (four hours)	\$ 330.00 \$75.00/hr. each addtl. hour
E-503	Job Corps	\$75.00/hr.

**LIVING ENVIRONMENT**

E-550	Mobile Home Park Plan Review	\$ 75.00/hr.
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**MISCELLANEOUS**

E-600	Late Fee, installation or operating without a valid permit (Food, Sewage, <b>Pools</b> , etc.), or temporary Food Permit applied for less than one week prior to event	<u>Double Normal Permit Fee</u>
E-601	Reinspection (Food, Pools, Sewage, etc.)	<u>Half Normal Permit Fee</u>
E-602	Variance/waiver (pools, food, sewage, etc.)	\$ 145.00
E-603	I-901 25 foot rebuttal application	\$ 315.00
E-604	Administrative Hearing	Based on Current Cost
E-605	I-901 3rd documentation of violation	\$125/day

**CLASS P. PERSONAL HEALTH SERVICES**

Sliding fee, based on number of household residents and income, applies as indicated.

Fees may be negotiated for services provided in response to a case or outbreak, as determined by public health impact.

**IMMUNIZATIONS**

**Sliding fee applies to routine State-provided children's immunization**  
**Sliding fee applies to public health prophylaxis IF no third party paye**

**Immunization Visits include**

- 1. Office visit fee (one per visit)**
  - 2. Immunization costs including vaccines, materials, administration fee**
- VACCINE/MATERIAL COSTS**

See periodically updated fee list for cost of vaccine.

Special Clinic fees will be by specific arrangement and written agreement.

**OFFICE VISITS**

**All visits require an office visit fee unless otherwise noted**

P-100	Routine Immunization Office Visit (10 min.)	\$ 25.00
P-101	Detailed Nursing Visit (30 min.)	\$ 50.00
P-102	Immigration visit (No Slide - Requires added cost of Immunizations and materials)	\$ 25.00
P-103	Traveler's Advice (per trip) (No Slide - Requires added cost of Immunizations and materials)	
	First Visit	\$ 50.00
	Second and Subsequent Visits or	\$ 25.00
	First Visit with Documented Research	\$ 25.00

**VACCINE ADMINISTRATION**

P-200	Any vaccine, per dose	\$ 15.00
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**ROUTINE ADULT IMMUNIZATIONS      Office visit fee NOT required**

P-300	Influenza	Based on Current Cost
P-301	Pneumococcal vaccine	Based on Current Cost

**TB SERVICES**

**Sliding fee applies to P-400 - P406**

P-400	Initial TB Consultation	\$ 60.00
P-401	TB Clinic Visit	\$ 30.00
P-402	Tuberculin Skin Testing (Requires Added TB Clinic Visit) Only high risk clients are tested at the Health District, unless special arrangements are made, which may exclude <b>use of sliding fee).</b>	\$ 15.00
P-403	TB Nurse Home Visit - Plus cost of medication	\$ 75.00
P-404	Non-Professional TB Visit (Home)	\$ 60.00

P-405	Chest X-Ray (A/P only)	Based on Current Cost
P-406	Chest X-Ray 2-view (A/P and Lateral)	Based on Current Cost
P-407	Administrative Immigration Documentation (I-693)	\$60.00

**TB contact investigation services are provided at no cost to contacts of active TB cases, if no third party payer.**

**HIV/AIDS SERVICES**

**GENERAL EDUCATION**

P-500	General Education (HIV/AIDS)	\$ 115.00/hr
	Staff Travel for presentations	\$ 60.00/hr

Fees for special or other general education activities may be negotiated by written agreement, with consideration given to public health impact.

**HIV TESTING**

**Fee includes staff time for counseling and obtaining, processing specimen plus materials**

P-550	HIV Counseling and Testing (No Sliding fee)	\$ 115.00
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Fees do not apply to testing done in conjunction with high-risk HIV prevention interventions.

**CASE MANAGEMENT**

**Available grant funding may be applied if no third party payer**

P-570	HIV Case Management - Full month (Sliding fee applicable)	\$ 230.00
P-571	HIV Case Management - Partial month (Sliding fee applicable)	\$ 115.00
P-572	HIV - Comprehensive Assessment (Sliding fee applicable)	\$ 175.00

**OTHER SERVICES**

P-600	Hourly Nursing Fee- (unless service otherwise noted) May be negotiated by written agreement, with consideration given to public health impact.	\$ 75.00
P-601	Hourly Health Educator Fee- (unless service otherwise noted) May be negotiated by written agreement, with consideration given to public health impact.	\$ 60.00
P-602	Blood draw-only (does not include P-19) (Outside lab fees are to be paid by the client)	\$ 40.00 (includes DNA)

**CLASS V. VITAL RECORDS**

V-100	Certified Copies (Birth & Death)	State Fee
V-101	Expedited Service for Certified Copies (Birth)	Additional \$10
V-102	Re-issuance of Death Certificates	State Fee
V-103	Duplication of Death Certificates due to submittor's errors (If original is returned)	\$10/each
V-104	Mailing of Birth Certificate	\$2/copy

**Section 5. POSTING**

The District Health Officer shall cause to be posted in a conspicuous location in the office of the Grant County Health District a complete schedule of all Health District fees and charges. A Public Hearing announcing proposed new fees or increased fees will be published in the newspaper of general circulation in the county. All charges shall take effect on date of their posting, and such posting shall constitute public notice.

**Section 6. FEE COLLECTION**

The District Health Officer or his designee shall collect all fees and same shall be remitted to the County Treasurer to be credited to the Health fund.

**Section 7. DELINQUENT ACCOUNTS**

Accounts that are delinquent for more than 90 days will be sent to a collection agency.

**Section 8. OUTSTANDING DEBTS**

No new permit will be issued to persons or businesses having an outstanding debt to the Health District. This will not apply to food program re-inspection fees for which payment is due within 45 days after the date of invoice.

**Section 9. PRORATING OF FEES**

Permits of the following classes may be prorated: E-105 through E-109, E-116 through E-121, E-123 through E-127, E-129 and E-134.

A prorated fee schedule shall be for a period of January 1 to March 31 or October 1 to December 31 and shall be equal to 1/2 the usual fee plus \$30.

**Section 10. REFUND OF FEES**

If no service has been given, the full amount of the fee less \$30.00 may be refunded.

**Section 11. HEALTH OFFICER'S AUTHORITY**

"The Health Officer is authorized to establish, in the interim, a fee for a new service not to exceed the cost of providing the service and such fee will be formally adopted at the time of the next ordinance amendment".

**Section 12. FEE CHANGES**

"When a service includes a product, changes in fee may be made to reflect product cost increases, plus administration fee".

**Section 13. EFFECTIVE DATE**

Passed by the Grant County Board of Health and signed by the chair on September 14, 2011 with the new fees going into effect on November 1<sup>st</sup>, 2011

ATTEST:

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Pattie Anderson, Clerk of the Board

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Tony Massa, Chairman

APPROVED AS TO FORM:

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Katherine Kenison  
Health District Attorney